

**Are you interested in working on one of Disney's most iconic musicals?  
Disney Theatrical Group is recruiting a Stage Manager for current touring production of  
Aladdin.**

**Disney is committed to creating an inclusive and diverse workforce, and strongly encourage applicants of every race, ethnicity, belief, gender, sexual identity, disability, age and culture to apply.**

### **Responsibilities and Duties**

- Liaise between Company Manager, Technical departments, Resident Creative Team, Production and General Management Teams and local venue staff to ensure the smooth running of all rehearsals and performances
- Communicate in a timely manner with the Company Manager, Production, General Management and the Resident Creative Team on any day-to-day changes that might impact the running of the Production
- Responsible for the set up and smooth running of rehearsals, technical rehearsals and performances, ensuring creative team and company are suitability supported. This includes recast rehearsals and ongoing cover rehearsals
- Be present as required at production load-ins and get-outs.
- Take an active role in teaching new members of staff, deps and local crews and work closely with theatre staff at the touring venues to ensure the smooth running of the production
- Ensure an awareness of understudy and swing performances ahead of each show and make necessary adjustments
- Perform daily setup, oversee stage pre-sets and provide clear communication with the Deputy Stage Manager and the crew
- Manage the backstage and onstage areas during performances, overseeing scene changes to ensure these take place safely
- Handle any problems that occur during performances quickly and calmly.
- Produce accurate crew calls, departmental schedules and show reports and circulate accordingly
- Maintain the Production as instructed and dictated by the artistic requirements and under the direction of the Production Manager and Resident Creative Team.
- Create accurate production paperwork and ensure the efficient flow of information as necessary for the smooth running of the show
- Acquire a familiarity with all plots/tracks within the Stage Management department in order to provide holiday or absence cover for other members of department as required
- Attend weekly Head of Department meetings
- Support the Disney marketing and press department, to make arrangements for events, and backstage tours, attending as necessary
- Work in accordance with the Health And Safety Policy and maintain a good working knowledge of all relevant health and safety legislation and good working practices.
- Liaise closely with Disney's Health and Safety Manager to ensure that the Health And Safety Policy is followed
- Work closely and in conjunction with the Company Manager.

## **Skills**

- Clear, confident communication and decision making essential
- Ability to remain focused and calm when under pressure
- Excellent relationship and interpersonal skills with cast, creative and production team essential
- Transparent and open approach, be able to work well under pressure, enjoy leading from the front, and by example
- Excellent problem-solving skills and use of own initiative
- A full awareness of need for integrity and confidentiality
- Organised with excellent working knowledge of Microsoft Office, Word, Excel and Outlook
- Experience in a similar role within a large-scale musical production working with an international cast is highly desirable

For more information or to apply please contact [dtg.recruitment@disney.com](mailto:dtg.recruitment@disney.com)

Please include a covering letter with your CV.

Closing date for applications: Friday February 21st, 17:00