



Job Title	Assistant Stage Manager (Book Cover)	Department	Stage Management
Position Type	Fixed Term Contract	Location	The Lyceum Theatre
Reports to	Stage Manager and Deputy Stage Manager, Company, General and Production Management	Direct reports	N/A

Overview of the Business

Are you interested in working on one of Disney’s most iconic musicals? Disney is recruiting an Assistant Stage Manager (Book Cover) for The Lion King London.

Disney is committed to creating an inclusive and diverse workforce, and strongly encourage applicants of every race, ethnicity, belief, gender, sexual identity, disability, age and culture to apply.

Overview of Role

Disney is looking for an experienced and motivated individual to join the Stage Management department on Disney’s The Lion King on a fixed term basis. Working with the Stage Manager and the Deputy, the individual will help with the day to day running of a large scale musical, all maintenance efforts, and in working with the other backstage company to maintain the excellence of the show.

Responsibilities and Duties

- Responsible for helping with the smooth running of rehearsals, technical rehearsals and performances, ensuring creative team and company are suitably supported. This includes recast rehearsals and ongoing cover rehearsals
- Ensure an awareness of understudy and swing performances ahead of each show and make necessary adjustments
- Learn and execute tracks for the Stage Management department
- Attend studio rehearsal, technical, dress and understudy rehearsals as required
- Perform daily setup, stage pre-sets and provide clear communication with the Stage Manager, Deputy Stage Manager and the crew
- Responsible for covering the book, regularly calling performances and ensuring these take place safely
- Handle any problems that occur during performances quickly and calmly.
- Take an active role in teaching new members of staff and deps and work closely with theatre staff to ensure the smooth running of the production
- Assist to create and maintain accurate production paperwork.
- Ensure an efficient flow of information as necessary for the smooth running of the show
- Work in accordance with the Health and Safety Policy.
- Work closely and in conjunction with the Stage Manager, Deputy Stage Manager and other members of the team.

Skills Required

- Clear, confident communication and decision making essential
- Ability to remain focused and calm when under pressure
- Excellent relationship and interpersonal skills with cast, creative and production team essential

- Transparent and open approach, be able to work well under pressure, enjoy leading from the front, and by example
- Excellent problem-solving skills and use of own initiative
- A full awareness of need for integrity and confidentiality
- Organised with excellent working knowledge of Microsoft Office, Word, Excel and Outlook
- Experience of being 'on the book' on large-scale musical production working with an international cast is highly desirable
- Strong score reading ability required

Competencies Required

- Ability to solve problems quickly and efficiently.
- A strong team player.
- Ability to follow instructions and department rules.
- A motivated individual with a drive to learn new skills and understand what is required to maintain a consistent high production standard.
- Discretion and ability to work closely with others.
- Well organised across all work.

Additional Information

- Fixed Term Contract.
- Weekend and evening work integral (Tuesday to Sunday show schedule).
- This role will require the candidate to understand and follow the Health and safety rules and regulations in place at the the production.

Application instructions

For more information or to apply, please email dtg.recruitment@disney.com

Please include a covering letter with your CV.

Closing date for applications: 18th October 2024