

## **Job description**

### **DEPUTY HEAD OF WARDROBE**

For more information or to apply please contact [dtg.recruitment@disney.com](mailto:dtg.recruitment@disney.com). Please include a covering letter with your CV.

Closing date for applications 5 August 2022

The position has a broad range of responsibilities requiring the Deputy Head of Wardrobe to render all services to the best of their skill and ability which are customarily rendered by a Deputy Head of Wardrobe of a first class theatrical stage production as such required and including, but not limited to:

## **Responsibilities and Duties**

- Deputise for the Head of Wardrobe in their absence
- Assist/conduct costume fittings when required to do so
- Liaise with the Head of Department, Company Manager, resident creative team members, technical heads of department, stage management and the acting company to ensure the efficient flow of information as necessary for the smooth running of the show
- Attend rehearsals, show calls, maintenance calls as required
- Assist with the preparation and maintenance of all costumes and equipment required for the department, including checks prior to each performance, with an awareness of cast holidays, understudy and swing performances
- Acquire a familiarity with all plots/tracks within your department
- Cover dressing of tracks when required to do so
- Take an active role in teaching new members of staff/deps when required to do so
- Support team members in teaching workroom skills and resolve problems
- Help to maintain stock of consumable items
- Adhere to company health & safety policy and undertaking any necessary training
- Participate in promotional events/Monday concerts from time to time, as scheduled
- Weekend and evening work integral - Tuesday to Sunday performance schedule
- Any other duties as may be reasonably required in the course of duties or as instructed by the Head of Wardrobe, Costume Supervisor, Company Manager, Technical Manager, General Manager or from time to time
- Fixed term contract. Weekend and evening work integral – Tuesday to Sunday performance schedule

## **Skills**

- Experience in a similar role on a large-scale West End musical or the equivalent
- Have an understanding of different materials and components including Silk, Spandex, fabric surface painting, beading and zippers
- Have an extensive knowledge of costume construction and the ability to sew and alter garments
- Excellent relationship and interpersonal skills with cast, creative and production team essential
- Clear, confident communication and decision making essential
- Ability to remain focused and calm when under pressure

