





## Schools Educational Visits

Lyceum Theatre, Wellington Street, London WC2E 7RQ

## October 2021

Description of activity

Groups of school children visiting The Lion King at the Lyceum Theatre
Recommended Age 6+

Description of Hazard / Risks Before Precautions are Taken		Likelihood	Severity	Risk	Risk		
				Factor			
1/	Injury caused by failure to follow the venue emergency evacuation procedure	2	5	10	Medium		
2/	Injury caused by accessing unauthorised areas	2	5	10	Medium		
3/	Injury caused to other customers by inappropriate behaviour	2	3	6	Low		
4/	Injury caused by slips and trips	2	3	6	Low		
5/	Falling objects causing injury as a result of being placed on circle front	2	3	6	Low		
6/	Injury caused by falling into orchestra pit as a result of climbing onto pit rail	2	3	6	Low		

## Recommended precautions

- Schoolchildren should be supervised by the school at all times and in the event of an emergency follow the instructions of Venue staff
- 2/ Schoolchildren must be supervised by the school at all times and only public areas of the venue must be accessed
- 3/ The behaviour of the schoolchildren must be controlled by their supervisors to ensure that there is no disruption to other Customers
- School supervisors must ensure that schoolchildren are adequately marshalled and supervised to prevent running around and horseplay
- 5/ School supervisors must ensure that no objects are placed on the balcony rail. FOH venue staff must monitor the area
- 6/ School supervisors must ensure that schoolchildren are adequately supervised and controlled to prevent access to the orchestra pit rail.

Venue FOH staff must monitor the area and report concerns to their own supervisor

There must be a ratio of at least one adult (over 18 years) per 10 children (under 16 years)

Staff should be made fully aware of any children with special educational needs or disabilities, with their needs on the trip risk assessed by the organisers of the visit.

Description of Risk / Hazard after Precautions are Taken		Likelihood	Severity	Risk	Risk
				Factor	
1/	Injury caused by failure to follow the venue emergency evacuation procedure	1	5	5	Low
2/	Injury caused by accessing unauthorised areas	1	5	5	Low
3/	Injury caused to other customers by inappropriate behaviour	1	2	2	Very Low
4/	Injury caused by slips and trips	1	3	3	Very Low
5/	Falling objects causing injury as a result of being placed on circle front	1	3	3	Very Low
6/	Injury caused by falling into orchestra pit as a result of climbing onto pit rail	1	3	3	Very Low

Likelihood Definition	Severity Definition		
1 = Unlikely: Injury/Near Miss should virtually never occur	1 = No Injury: Minor Bump/Bruise, no First Aid Required, Report on Accident Form		
2 = Possible: Injury/Near Miss may occur once during task	2 = Minor: Administer Basic First Aid and Report on Accident Form		
3 = Frequent: Injury/Near Miss may occasionally occur during task	3 = Moderate: Serious Injury, Hospital Treatment (Not Life Threatening, No Overnight Stay)		
4 = Highly Likely: Injury/Near Miss may occur several times during task	4 = Major: Emergency Trip to Hospital and/or Overnight Stay		

## **Risk Rating**

1 – 4 = Very Low: Risk adequately controlled. Inform staff of risk.

5 = Almost Certain: Injury/Near Miss almost certain to occur

5 – 9 = Low: Risk adequately controlled. Inform staff of risk.

5 = Severe: Life Changing Injury, Hospitalisation for a period of 3 Days +, Death

10-14 = Medium Activity may require further assessment to ascertain whether adequately controlled.

15-19 = RISK NOT ADEQUATELY CONTROLLED - REVIEW BEFORE CONTINUING

20-25 = UNACCEPTABLE RISK - DO NOT CONTINUE ACTIVITY